

South West Local Area Committee

Thursday 30 November 2023 at 7.00 pm

Banner Cross Methodist Church,
12 Ecclesall Road South,
Sheffield, S11 9PE

The Press and Public are Welcome to Attend

Local Area
Committees

Engage · Empower · Enable

Membership

Councillor Andrew Sangar MBE
Councillor Tim Huggan
Councillor Joe Otten
Councillor Sue Alston
Councillor Roger Davison
Councillor Barbara Masters
Councillor Ruth Milsom
Councillor Shaffaq Mohammed
Councillor Minesh Parekh
Councillor Colin Ross
Councillor Martin Smith
Councillor Cliff Woodcraft

PUBLIC ACCESS TO THE MEETING

Local Area Committees engage, enable, and empower communities across the city with increasing control over decision making, marking a major shift in power to communities. The Committees provide a geographical framework that, over time, will be used to prioritise and direct the local delivery of an increasing number of Council services and oversee the production of a co-produced annual Area Committee Plan which will reflect resident priorities.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to Area Committee meetings and recording is allowed under the direction of the Chair.

Please see the [website](#) or contact Democratic Services committee@sheffield.gov.uk for further information regarding public questions and petitions and details of the Council's [protocol on audio/visual recording and photography](#) at council meetings.

Local Area Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last.

Please do not attend the meeting if you have COVID-19 symptoms.

If you require any further information please contact Democratic Services by emailing committee@sheffield.gov.uk.

Local Area
Committees
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**SOUTH WEST LOCAL AREA COMMITTEE AGENDA
30 NOVEMBER 2023**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 5 - 8)
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meeting** (Pages 9 - 16)
To approve the minutes of the Committee held on 28th September 2023.
- 6. Presentations Followed by Questions and Answers.**
Presentations by:
 - Parks and Countryside
 - Sheffield & Rotherham Wildlife Trust
 - Waste Management Service
 - Sheffield Litter Pickers
- 7. Public Engagement Session- Local Environment.**
Interactive session at service stalls.
- 8. Public Questions and Petitions** (Pages 17 - 26)
To receive any questions or petitions from members of the public.
- 9. Date of Next Meeting.**

NOTE: The next meeting of South West Local Area Committee will be held on Thursday 22 February 2024 at 7.00 pm

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, General Counsel by emailing david.hollis@sheffield.gov.uk.

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South West Local Area Committee

Meeting held 28 September 2023

PRESENT: Councillors Tim Huggan (Deputy Chair), Joe Otten, Sue Alston, Barbara Masters, Ruth Milsom, Shaffaq Mohammed, Minesh Parekh and Cliff Woodcraft

1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillors Roger Davison, Colin Ross and Andrew Sangar.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETING

4.1 The minutes of the meeting of the Committee held on 6 July, 2023 were approved as a correct record.

5. PUBLIC ENGAGEMENT SESSION - YOUTH VOICE

5.1 Zahra Robinson, a member of Sheffield Youth Cabinet representing South West Sheffield, and Year 11 student, gave some background to the theme of 'Youth Voice'. She explained that young people had a unique but commonly overlooked point of view on society. She stated that, given a voice, they could help to bring about change to set young people up for the future, both locally and city-wide. She noted how her, and other young peoples' experiences could foster a sense of citizenship, and help them to feel like an equal part of society. Encouraging young people to be part of political discussions enabled them to feel valued, and feel that they were contributing to broader society. She gave an example of a youth consultation on Action for Smoking and Health and Smoke Free Sheffield, where resources had been created for parents, teachers and carers of young people about the risks of vaping. Having youth voice influencing decision making helped to accurately reflect their views and give them the opportunity to voice opinions on relevant policies.

5.2 The Committee went into a breakout session, during which the members of the public in attendance were given the opportunity to join an engagement session on 'Youth Voice'.

5.3 Diana Buckley, Director of Economy, Skills and Culture, gave an update on behalf of Sheffield City Partnership Board, which was a group of representatives from the voluntary sector, universities and businesses that came together to work on city issues. A current project was underway called 'City Goals', which looked at the long term vision of the city, and how it might look in 2035. Community engagement had been carried out across the city, including an online survey, and workshops with the voluntary sector, business and youth teams. Some of the data and survey findings were available for viewing at the close of the meeting, and views were welcomed.

6. BUDGET REPORT AND COMMUNITY PLAN SUMMARY UPDATES 2023/24

6.1 Tania Bustamante, South West LAC Manager, referred to the South West LAC Budget 2023-24 Report and the South West LAC Community Plan 2023-24, and outlined the actions and priorities that had been set following the online and paper survey that had been carried out in July/August 2023. Feedback had been received via the survey, from public sessions and through conversations with different groups. The South West LAC team aimed to continue to engage with the community and to keep the survey open so that feedback gained could be included in the Community Plan where possible. She gave a summary of the finance profile for the South West LAC budget for 2023-24, and outlined the feedback that had been received and resulting proposals relating to the themes of Transport and Highways, Local Environment, and Community and Neighbourhoods.

6.2 A member of the public asked if the public were able to comment on the Budget Report and was advised by the Chair that this was not permitted as it formed part of the formal Committee meeting, whereby only Committee Members were able to comment.

6.3 Councillor Minesh Parekh stated that he was pleased with the engagement carried out and how that had helped to inform LAC priorities, and noted that funding via the Economic Recovery Fund had also supported businesses during this process. He noted that he was aware of the lack of a youth voice in the survey and hoped that this could be encouraged in the future. He believed that the Community Plan helped to match comments received via the survey, and continued to build on what was delivered in 2022-23.

6.4 In relation to Item 1 of the South West LAC Budget Report 2023-24, Councillor Ruth Milsom suggested that the wording 'Unpaid Carers Inaugural Lunch Club' be changed to allow further conversations with relevant groups to understand their preference of activity and ensure no duplication. She also felt that 'Youth Event in Chambers' might be restrictive, and that a flexible approach to engage with young people would be better.

6.5 Councillor Sue Alston added that she had received feedback during the interactive session stating that some people may find the Town Hall to be an intimidating environment, and agreed that there should be some flexibility around this event.

6.6 RESOLVED: That the South West Local Area Committee:-

- (i) Approves the proposed allocated expenditure against the £100,000 budget to address local priorities in the South West LAC in 2023/24, subject to the following amendments:

Priority & Element	Anticipated Expenditure	Comments
Community and Neighbourhoods		
Youth Event in Chambers	£2,000	Hosting a Youth Conference Day in Council Chambers.
Amend to:		
<i>Youth Event with Sheffield City Council</i>	£2,000	<i>Hosting a Youth Conference Day with Council Members and Officers.</i>
Unpaid Carers Inaugural Lunch Club	£2,000	Allocation of funding for an unpaid carers inaugural lunch club in every ward.
Amend to:		
<i>Unpaid Carers Inaugural Lunch Club or similar activity</i>	£2,000	<i>Allocation of funding for an unpaid carers inaugural lunch club or similar activity in every ward.</i>

- (ii) Agrees the use of the 2023/24 £26,697 LAC Cost of Living budget as described in the report namely that 50% of the South West's allocation (£13,348) is awarded as a grant to Citizens Advice Sheffield to support and increase the capacity of its telephone advice line; and

- (iii) Authorises the Community Services Manager, in consultation with the Local Area Committee Chair, to finalise the eligibility criteria and make decisions, following engagement with the relevant Ward Members, on the award of the grant funds proposed of up to £5,000.

6.7 Reasons for Decision

The South West LAC is asked to approve the broad allocation of funding under the priority headings identified to assist its ability to monitor its budget, and to authorise the Community Services Manager to approve expenditure above the current

delegated authority in certain circumstances so that delivery of the Community Plan is not delayed.

6.8 Alternatives Considered and Rejected

6.8.1 Decisions on any expenditure above the existing authority to the Community Services Manager could be reserved to the LAC but this would inevitably delay delivery of priority actions to address specific issues identified in the Community Plan.

6.8.2 All decisions on expenditure to support Community Plan priorities could be delegated to officers. However, this would restrict and undermine the LAC's ability to monitor its delegated budget and delivery of the Community Plan.

7. PUBLIC QUESTIONS AND PETITIONS

7.1 The Committee received the following questions from members of the public who had submitted the questions prior to the meeting:-

(a) Donald Lennox (present) - read out by Councillor Tim Huggan

Local Area Committees have been established to 'Empower, Enable and Engage' local citizens and communities.

This has been endorsed recently by the City Council, so that further steps will be taken to ensure community development practices are embedded in LACs, prior to decision making.

In what way exactly will this actually be implemented - generally and at 2 major potential development sites in the SWLAC area?

(1) Future use of Banner Cross Hall and surrounding land and woodland at Ecclesall Road South and Carterknowle Road?

(2) Redevelopment of derelict land and property at the top of Murray Road and an adjacent property on Tullibardine Road, Greystones

Opportunities abound for the involvement of, and benefit to, residents adjacent to these sites, and beyond.

How will this be facilitated by Council staff, councillors and local citizens working together?"

In response to Question 1, Councillor Tim Huggan, Chair, read out the following response from Development Management, City Futures:

In relation to the two sites referred to above, the local planning authority is required to undertake a formal period of public consultation prior to deciding a planning application in accordance with procedures set out in the Development Management Procedure Order. On larger schemes, applicants are encouraged to undertake pre-

application consultation with the local community and/or stakeholders, but this is not mandatory. Further information can be found in the Statement of Community Involvement, which also describes the process for consulting on draft policy documents:

[How the Council consults on planning applications & policies | Sheffield City Council](#)

The Chair advised that Councillor Barbara Masters had put in a request for clarity over compulsory purchase orders and the law relating to abandoned properties, in case this was relevant to the property in question.

In relation to Question 2, the Chair advised that a written response had been received from Strategic Housing, and would be shared with Mr Lennox in full.

Mr Lennox stated that he did not feel that the response provided had addressed the queries that he had raised. He explained that his questions related to empowerment and engagement, not procedures. He added that it had taken three months to receive an answer to his question, and he hoped for the full written response as soon as possible.

(b) Paul May (present)

- (1) How did you record and evaluate the responses you collected from the table groups at the last LAC meeting? Can we see them?
- (2) Priority 3.3 under Community Involvement highlights intergenerational activities. Can you tell us what progress has been made. Specifically with reference to working with PKW and also with reference to working with our schools to see how willing they are to participate.
- (3) I notice that there are many targets throughout the Plan all of which have a review and outcome date. They also all have timelines the vast majority of which have been exceeded. I have not seen any outcomes which are also due to be reported to our public meeting. Can you tell us when these will be published and what the overall view is of how well we have been doing?

The Chair advised that a written response would be provided for Mr May, and it was clarified that, in relation to Question 3, Mr May requested a response that incorporated the viewpoint of all Committee members.

(c) Tim Lewis (not present)

- (1) Can we please have an update on the Sheffield Local Plan? Why have seven Labour councillors been suspended from the party for voting against its adoption? They claim that the views of local communities were not being taken into account. What did they object to specifically?

Consultation on the Local Plan was closed at the beginning of 2023. At what point - if at all - in the past 2 years, was the Local Plan the subject of any

South West Area Committee public meetings?

(2) I note that:

A meeting of Sheffield City Council's transport, regeneration and climate policy committee (September 20) agreed to confirm experimental measures put in place for the active travel neighbourhoods (ATNs) in Crookes and Walkley and Nether Edge, which have provoked controversy.

I note also that Cllr Sangar described the Crookes and Walkley experience as 'painful', which it was, especially for residents.

Why was no public meeting held with residents prior to this decision being taken by the committee?

Why has no open evaluation of all aspects of this scheme, from its (inept) conception to its (bungled) implementation ever taken place?

The Chair advised that a written response would be provided for Mr Lewis, and it was clarified that, in relation to Question 1, the question had been referred to the Labour Group for a response.

In relation to Question 2, Councillor Ruth Milsom requested that herself, Councillor Minesh Parekh and the Chair also contribute their experiences into the response to be provided. The Chair advised that written responses would be provided.

(d) Viv Lockwood (present)

Mr Lockwood thanked those who had helped in the campaign to open Archer Lane in the Nether Edge Active Travel Neighbourhood Scheme. Although the campaign had not been successful, Mr Lockwood had reflected on the 18 month period and the evidence from the community about the effects of closing Archer Lane. He explained that he was disappointed in how Council officers had presented and handled this scheme, including providing a voluminous report for the Transport, Highways and Climate Policy Committee which was made available to the public just one week before the meeting.

What are we to take from this episode where a scheme such as this is prolonged and pushed by officers when it was apparent to all that it was a mistake? What conclusion do Councillors draw from this to stop hundreds of hours of officer time being put into this, and what lessons have been learned?

Councillor Shaffaq Mohammed stated that he believed the scheme had been imposed with little consultation, particularly for Ecclesall Ward that he believed was directly affected by the scheme. He added that he had asked Council officers to consult all those affected, and believed that many of the concerns about the scheme could have been avoided with adequate engagement.

(e) Gordon Dabinett (present)

I have noted that the Council's Governance Committee at its meeting of 20 July approved a work plan for the forthcoming year that includes consideration of 'possible changes to decision making in Local Area Committees, and how this will impact on our overall governance arrangements'.

Could you kindly inform me of the remit of this review, the timescales of the review, and the possibility of public consultation and involvement.

Councillor Sue Alston advised that the Governance Committee had been asked to do an overview of how the policy committees were working and their relationships with the Local Area Committees. Part of this review was to look at how the LACs engaged locally and how issues were passed between the LACs and the policy committees, to ensure awareness of local issues. There had been a lot of discussion about devolving further powers to LACs, for example, small highways decisions. She advised that the Governance Committee would provide a report for the Council Annual General Meeting, due to take place in May 2024, detailing any proposed changes. Consultation and engagement with members of the public would take place in due course to allow residents views to be considered.

Councillor Fran Belbin added that the Governance Committee would be taking a wider look at democratic engagement and how to do this as effectively as possible. This would include the ongoing process of responding to public questions, on which public engagement had already begun, and was due to be reported back at the meeting of the Governance Committee, scheduled to take place on 12 October, 2023.

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**SOUTH WEST
LOCAL AREA COMMITTEE
PUBLIC MEETING – 28 SEPTEMBER 2023
WRITTEN ANSWERS PROVIDED TO
PUBLIC QUESTIONS**



1.	<p>Public questions from Donald Lennox</p> <p>Question 1:</p> <p>Local Area Committees have been established to ‘Empower, Enable and Engage’ local citizens and communities.</p> <p>This has been endorsed recently by the City Council, so that further steps will be taken to ensure community development practices are embedded in LACs, prior to decision making.</p> <p>In what way exactly will this actually be implemented - generally and at 2 major potential development sites in the SWLAC area?</p> <ol style="list-style-type: none"> 1. Future use of Banner Cross Hall and surrounding land and woodland at Ecclesall Road South and Carterknowle Road? 2. Redevelopment of derelict land and property at the top of Murray Road and an adjacent property on Tullibardine Road, Greystones <p>Opportunities abound for the involvement of, and benefit to, residents adjacent to these sites, and beyond.</p> <p>How will this be facilitated by Council staff, councillors and local citizens working together?</p>
	<p>Response:</p> <p>The LAC’s ability to empower, enable and engage local citizens, is developing and is currently on the agenda of Governance Committee to consider the scope of extending their parameters of influence. In the context of Planning Service matters, these are currently minimal. The community development practices and influence that the LAC has does not extend to decisions that fall within the legal planning authority processes or the consultation procedures that Planning undertake. This is unlikely to change within the next few years.</p> <p>We have previously supported service consultation and provided a mechanism at our Public Meetings for groups and residents to contribute to plans that are in development. This is something that we will continue to do. In the consultation of the Draft Sheffield Plan, Planning officers attended the SW LAC Public meeting in January 2023 and held an information/engagement session for the public to attend prior to the meeting starting. Attendees were then invited to engage in round the table</p>

conversation also with Planning Officers on the Draft Sheffield Plan at the meeting.

In relation to the two sites referred to above, the local planning authority is required to undertake a formal period of public consultation prior to deciding a planning application in accordance with procedures set out in the Development Management Procedure Order. On larger schemes, applicants are encouraged to undertake pre-application consultation with the local community and/or stakeholders, but this is not mandatory. Further information can be found in the Statement of Community Involvement, which also describes the process for consulting on draft policy documents [How the Council consults on planning applications & policies | Sheffield City Council](#)

Banner Cross Hall, as a private sale, is subject to the procedural consultation set out in the Policy for the local planning authority. The land and property at Murray Road and an adjacent property on Tullibardine Road, Greystones is privately owned which leaves no opportunity for community development here. If the land at each of these sites was council owned, then there may be opportunity to consider how we can get community input to engage, empower and enable the shaping of the future use of the space.

Consideration was given to what devolved powers might look like for the LAC from the Planning Service. However, given the legal structure and resource involved with Planning matters, there wasn't any feasible scope to devolve powers further and so influence from the LAC is currently very minimal.

We have taken advice from Strategic Housing service to answer your questions on older persons accommodation and this is set out below. I understand you received a written copy of this reply at the Public meeting in September, but wanted to make sure you received the response from your original question and so I have set this out below.

I trust that this response has served to clarify the influence and limitations that the LAC has within the legal planning authority process. I understand you have spoken to Dinah Hope to clarify on the specific procedures that would pertain to Banner Cross Hall and have met with a member of the SW LAC Team to get an understanding of the community development practices and remit of the program of work for the LAC.

The influence of the LAC is very limited in the legal planning authority process. That said, if you have an idea or an approach that you feel is valid, we want to listen to your suggestions, bearing in mind the parameters of influence that the LAC currently holds and the resources available to deliver.

	<p>Question 2:</p> <p>What is the policy of the city Council in identifying the need and then facilitating additional older persons independent living accommodation in the SW LAC area?</p>
	<p>Response:</p> <p>There is no single agreed methodology for identifying the need for older persons independent living accommodation, but SCC's Planning Service previously commissioned the University of Sheffield to look at the supply and demand of retirement housing (such as sheltered and assisted living/extra care housing) in Sheffield up to 2034, which used the 'Three Dragons Model'. This identified significant shortfalls in most of Sheffield's 13 housing markets areas (HMAs), including the South West HMA. In recent years this has been the main evidence source for identifying the need in different HMAs for this type of accommodation.</p> <p>SCC's Strategic Housing Service is currently refreshing it's Older Persons Independent Living (OPIL) Housing Strategy and also plans to work with partners to produce an OPIL Market Position Statement. It is expected that these documents will be published in 2024 and clearly set out for the Council and its partners the types and numbers of OPIL housing needed in different areas of Sheffield, including priority locations. These will use a range of evidence including the University of Sheffield's supply/demand analysis, other 'desktop' models such as the Extra Care Demand Assessor, Sheffield's Strategic Housing Market Assessment 2018, Census 21 data, the Indices of Deprivation, waiting list data from current OPIL/retirement schemes, social care services data and dementia prevalence rates.</p> <p>The Council has a stock increase programme which includes OPIL/retirement housing and the types of properties delivered on sites are guided by housing need evidence. Opportunities are constrained in the SWLAC area by the lack of council-owned housing development sites and there are currently no new council OPIL/retirement schemes planned in this area but the council's Housing Growth and Strategic Housing Service are keen to help partners deliver more age-friendly housing in this area, for example by support with funding bids and the provision of housing needs evidence.</p> <p>SCC's Strategic Housing Service produces Housing Market Area (HMA) profiles which set out for partners the property types and tenures that are most needed in each of Sheffield's 13 HMAs and the current South West HMA profile states that opportunities should be sought for new provision of older people's independent living (OPIL) accommodation where suitable land is available. The neighbourhoods of Bents Green, Bradway, Greystones, Lodge Moor, Totley, Whirlow/Abbeydale and Fulwood are all identified as neighbourhoods where this type of housing should be prioritised. The profile also identifies smaller age-friendly properties for sale and rent which are suitable for downsizers as a priority in this area. The Strategic Housing Service will generally recommend the inclusion of a proportion of age-friendly</p>

	<p>homes suitable for downsizers/rightsizers when it is asked to provide feedback on planning applications where new homes are being built in areas such as the south west where there is an identified shortage.</p> <p>The draft Local Plan contains several new Planning policies which should support the delivery of more age-friendly housing and has been submitted for approval by the Government's planning inspector. Draft Policy N4 (Housing for Independent and Supported Living) sets out that all new homes should be designed to enable independent living by being built to accessible and adaptable designed standards, with 2% of new homes built on larger sites (of 50 or more homes) designed to be wheelchair adaptable. The policy states that specialist housing designed for older people will be promoted in areas of need where sites are close to essential services and these areas will be set out in the new OPIL Housing Strategy.</p>
2	Public questions from Paul May
	<p>Question 1:</p> <p>How did you record and evaluate the responses you collected from the table groups at the last LAC meeting? Can we see them?</p>
	<p>Response:</p> <p>We collate together all the notes from the engagement sessions and produce a table of summary feedback received, this is collated together onto one summary. We see the feedback from the engagement sessions as highly valuable as it underpins the work we deliver in terms of projects on the community plan. It is the basis of what we focus projects and support on.</p> <p>We always work through the findings of the sessions as an overall with the Chair and vice chair and have incorporated actions under the priority themes related to this. All feedback is shared with full members of the Committee also. Where there are quick wins or actions that we need to move on quickly, we will act on those and sometimes there are specific actions related to personal circumstances we will try and assist individuals with those matters as a priority.</p> <p>We are working on getting the 'You Said We Did' section of our LAC Webpages up and running, we know that communication could be improved and are really happy to say that we have a new officer starting with us that will help provide some support in getting this improved. Communication and developing how we feedback on the engagement we undertake, the 'You Said We Did', is one of the priority actions. The initial draft version from the Community Safety Public meeting has been included in our response to you, this is not at the point for sharing more widely as we are still developing the document and there are further feedback items to add in as we redraft.</p>

	<p>Question 2:</p> <p>Priority 3.3 under Community Involvement highlights intergenerational activities. Can you tell us what progress has been made. Specifically with reference to working with PKW and also with reference to working with our schools to see how willing they are to participate.</p>
	<p>Response:</p> <p>In the 2022/23 financial year, SW LAC funded an Intergenerational Lunch Club at Wesley Hall, supported by King Edwards School and delivered by MHA Communities South Yorkshire & Bassetlaw. Kate Dales Scheme Manager said: “The children are fantastic with the members and they all buddy up brilliantly, and with this financial support the kids tuck into a big 2 course meal with everyone else! We make homemade chocolate brownies and ice cream every time they come! The school identifies pupils who have really struggled and worked really hard to come as a treat, and the whole atmosphere is fantastic, playing table tennis, carpet bowls, ten pin bowling, table football, air hockey, dominoes.”</p> <p>Two key projects that are on hold and we hope to initiate again are:</p> <ul style="list-style-type: none"> • Collaboration with AGE UK, DECSY (Development Education Centre South Yorkshire), SW LAC and two schools, Tapton School and King Edwards School and a local Care Home. SW LAC initiated a strong partnership to deliver on an Intergenerational Climate Project. This project would bring together students and the Aging Well Population who face loneliness and isolation, The project was placed on hold as capacity to deliver was not available, but we hope to restart this project soon and will be making contact again with the key people involved in the coming weeks to see if there is scope to plan this in for the year ahead. • A Musical Project with Age UK and King Egbert’s School. This project was about bringing together students from King Egbert’s School and Senior Citizens residing within the Dore & Totley Ward. The project was going to be delivered by a Poet, who was going support both groups to write and record a song, which they would share with all stakeholders by the way of a celebration event. Unfortunately, the restrictions that were in place due to Covid put a halt to this work. We would be keen to reignite the initiative and will start discussions again in November to see if there is scope to plan this in with the school. <p>We have some other intergenerational projects taking shape that we hope to initiate this year. We are currently working with our Universal Youth Service and Sheffield & Rotherham Wildlife Trust and Friends of Whirlow Brook Park to create new volunteering opportunities for our young people across the SW LAC. This project will involve taking our young people out into the great outdoors, give them experience of working with animals or on the land and environmental issues alongside older volunteers. We hope to support these young people to build a portfolio of the work whilst they are getting various experiences within different areas of work.</p>

	<p>People Keeping Well and SW LAC have setup a number of Friendship Lunches across our LAC area, namely at the following pubs, The Ball, Crosspool Tavern, The Greystones, Shepley Spitfire. We hope to start discussions with local schools and Age UK to bring students and the Aging Well Population together in bridging the gap between the generations but to enable them to experience, learn and share together.</p> <p>SW LAC have been involved in recent discussions with two TARA's (Tenants & Residents Associations) to increase local volunteers through the creation of volunteering opportunities and working with our Universal Youth Service to enable young people to be aware of local volunteering opportunities, and support young people's participation within what happens locally. This would increase young people's knowledge and potentially attain qualifications and work experience via their chosen volunteering opportunity.</p>
	<p>Question 3:</p> <p>I notice that there are many targets throughout the Plan all of which have a review and outcome date. They also all have timelines the vast majority of which have been exceeded. I have not seen any outcomes which are also due to be reported to our public meeting. Can you tell us when these will be published and what the overall view is of how well we have been doing?</p>
	<p>Response:</p> <p>We have been providing summary updates at the LAC Public Meetings, at the last meeting we did this in the style of an information board. This was a response to the feedback we received at the previous public meeting in March, where we were asked to limit the time of the presentation on the LAC plan updates by the attendees present. They expressed that they wanted to focus time on engagement instead.</p> <p>A summary highlight report on progress made with the 22/23 Community Plan has been produced and copies of the report were printed off and available at the Public Meeting in September (please find attached a copy to this email). We want to improve the reporting to residents on progress and success we have, and we are developing the webpages to include a section specifically for this. Here you will be able to read updates on each of the projects we have underway and hopefully this will open up an opportunity for residents to get involved, if they are interested.</p> <p>The pace of delivery on some of the items has meant we have had to roll forward some of the actions onto this year. Over the last year, we have learnt the challenges of operating in a new organisational set up and understand more realistically the kind of agile approach required to ensure that we do deliver. The approach to achieving deliverables is very much developmental, test and learn. A large part of what we deliver is dependent on how far we can influence through collaborative working with other services and partners and their available capacity as well as the LAC Teams capacity. There is a wide</p>

	<p>breadth of activity in the plan that involves a number of partners and services involved and collaborating together.</p> <p>There is a need for an agile approach to the work programme of the LAC so that we can work with key partners and services within their available capacity and be able to respond to external issues and matters as they arise. The timelines and outcome dates for projects from the original plan 22/23, that have been exceeded have been reviewed as a whole programme of work and refreshed into the new 23/24 Community Plan. Our target aim for timescales for this year is to deliver on projects by the end of the financial year by end of March '24 and we hope to be able to assess as a whole the outcome and impact of the action that has been taken. This will set out clearly where we have made impact in projects and initiatives and any lessons learnt to take forward into the coming year ahead.</p> <p>SW LAC Members have provided a response on their view of how well we are doing overall. Cllr Sue Alston states that “whilst we do feel that we are identifying where actions are needed to meet the objectives we have identified from the public surveys and meetings, and the ways of funding them are being identified, we are also frustrated at the time implementation can take, for a whole variety of reasons, many of which are outside our control. So yes, I believe that we are listening, and identifying changes and projects which will meet the requests of the public, we are not doing so as quickly as we would like and we still need to get better at communicating how we are meeting our objectives. We are able to engage with the public at a much more local level than the council as a whole and use local knowledge to identify where the council can usefully implement changes.”</p> <p>Councillor Barbara Master adds “ I feel we review, evaluate and amend as we go along and explore options which would allow us to deliver our objectives. However we are constrained in what we can achieve often because, as Sue says, reasons outside our control and we have to be alert to a quick change in circumstances which will put initiatives on hold. We do need to find ways of communicating better, not least because too many people are still unaware of what it is we are here for. Many of the changes we have implemented are localised in their effect and unobtrusive, so tend to go un-noticed even though their reach is much more widespread. We take note of the varied concerns raised with us but our remit is limited and maybe this needs clarifying. We are still learning.”</p>
3.	Public questions from Tim Lewis
	<p>Question 1:</p> <p>Can we please have an update on the Sheffield Local Plan? Why have seven Labour councillors been suspended from the party for voting against its adoption?</p> <p>They claim that the views of local communities were not being taken into account. What did they object to specifically?</p>

	<p>Response</p> <p>The Publication Draft Sheffield Plan was approved for submission to the Planning Inspectorate at Full Council on 6th September. All the necessary information is now being collated to enable the Plan to be submitted in early October. The Examination process will then commence with appointment of an independent Planning Inspector.</p> <p>The question about Labour Councillors is not a Council matter, it is a matter for the Labour Party and as such the LAC are not able to answer.</p>
	<p>Question 2:</p> <p>Consultation on the Local Plan was closed at the beginning of 2023. At what point - if at all - in the past 2 years, was the Local Plan the subject of any South West Area Committee public meetings?</p>
	<p>Response</p> <p>Planning officers attended the SW LAC Public Meeting in January '23 and held an information/ engagement session for the public to attend prior to the meeting starting. Simon Vincent delivered a presentation on The Draft Local Plan and then attendees were invited to engage afterwards in a table consultation focussed on the Draft Local Plan.</p>
	<p>Question 3:</p> <p>I note that:</p> <p>A meeting of Sheffield City Council's transport, regeneration and climate policy committee (September 20) agreed to confirm experimental measures put in place for the active travel neighbourhoods (ATNs) in Crookes and Walkley and Nether Edge, which have provoked controversy.</p> <p>I note also that Cllr Sangar described the Crookes and Walkley experience as 'painful', which it was, especially for residents.</p> <p>Why was no public meeting held with residents prior to this decision being taken by the committee?</p>
	<p>Response:</p> <p>The democratic process for decision making is set out here About the Committee System of Governance and Local Area Committees Sheffield City Council and is as a result of an earlier referendum. Consultation and</p>

	<p>public engagement took place between August 2021 and July 2023. This included workshops, ongoing consultation during the live trial of the scheme, a number of public drop ins, a public meeting, and perception surveys (both targeted and self-selecting). All the detail and results of this can be found in the additional documents section of the report presented to committee which can be found here Agenda for Transport, Regeneration and Climate Policy Committee on Wednesday 20 September 2023, 2.00 pm Sheffield City Council. In addition, members of the public could contact their respective local ward councillors.</p> <p>Councillor Huggan said; “I asked for and was promised a Public Meeting at the end of the evaluation by the then Cabinet Member responsible. This did not take place and I am unsure why this was the case.”</p> <p>Councillor Ruth Milsom has added that; “I and other councillors had suggested earlier in the year that residents and other stakeholders would benefit from the chance to scrutinise the outcomes of the Active Neighbourhood trials before committee decision. Although it is somewhat disappointing that there was not sufficient time in the process to create public engagement events, it is certainly the case in Crookes that councillors and transport officers had confidence in the analysis of the large amounts of feedback received during the trial period, and were naturally at a point of consensus regarding which measures should be retained or removed permanently. I have also been clear that any decisions to make measures permanent should be accompanied by opportunities for members of the public (primarily those who live or spend significant time in close proximity to the measures) to be involved in co-designing the permanent infrastructure. In Crookes this will be the School Street, the closure/filter on Newent Lane, and the filter on Hands Road / Leamington Street. (The two light-controlled pedestrian crossings will be of standard design.) I am very conscious that Mr Lewis has been a keen follower of, and participant in the Crookes trial scheme, and thank him for all the effort he has put into providing feedback and holding councillors and officers to account. I would like to invite Mr Lewis to discuss in person any ongoing concerns he may have.”</p>
	<p>Question 4:</p> <p>Why has no open evaluation of all aspects of this scheme, from its (inept) conception to its (bungled) implementation ever taken place?</p>
	<p>Response:</p> <p>The report linked here Draft Protocol for Cabinet Reports (sheffield.gov.uk), sets out that lessons have been learnt regarding the process of developing and implementing the active travel neighbourhood, section 8 specifically covers this.</p>

Councillor Tim Huggan has said that “I hope that this will be made public. Councillors have been briefed on the evaluation of the scheme and I hope that this will become available in the shortest possible time.”

From a personal perspective, I hope the council has learned lessons from the LTNs in Crookes / Walkley and Nether Edge. The council’s co-operative executive (i.e. the Labour / Green cabinet) imposed these schemes on local residents with limited consultation with either residents or local elected councillors. In terms of Crookes LTN, SWLAC then held some reactive workshops to respond to the many concerns that local residents were raising. This public engagement could and should have happened before the cabinet decision. Following a referendum, the council has moved from a strong leader and cabinet form of governance to a committee system. I would hope that in future the relevant policy committee reaches out to local elected councillors and LACs before starting public consultation and engagement on schemes such as Low Traffic Neighbourhoods.